

MIAP Account Creation and Logon Procedures for DFAS MOCAS Applications

For problems with MIAP CAC access or other MIAP issues
contact MIAP Support through the Online Support page or use the
following Phone Support:

Toll Free: 1-844-347-2457 (1-844-DISA HLP)

DSN: 850-0032

Press 1 for Applications, press 4 for Mechanicsburg and then
press 6 for MIAP.

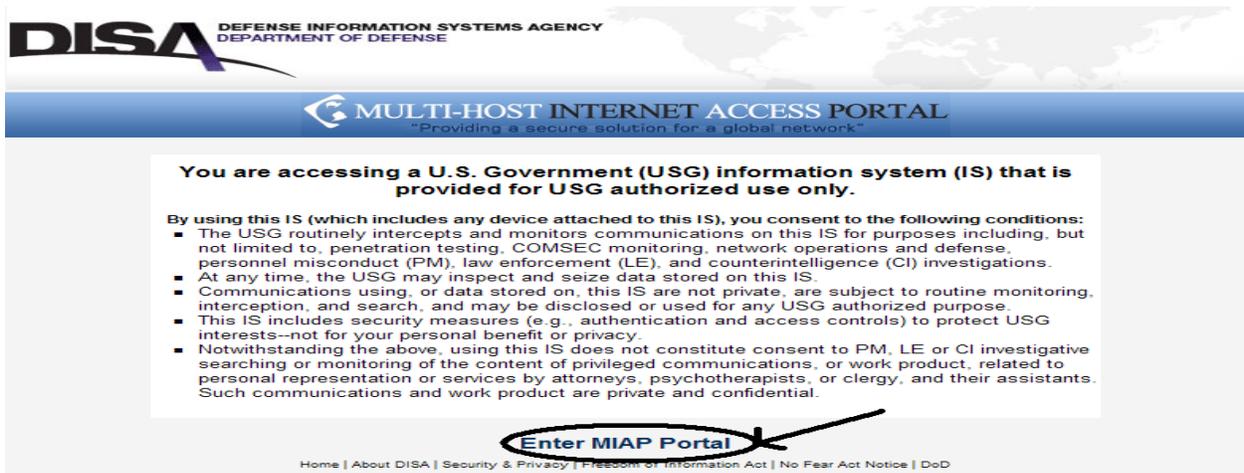
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The following pages contain screen prints and additional step by step procedures to create a MIAP account

From any browser go to URL <https://miap.csd.disa.mil>

Click on ENTER MIAP PORTAL

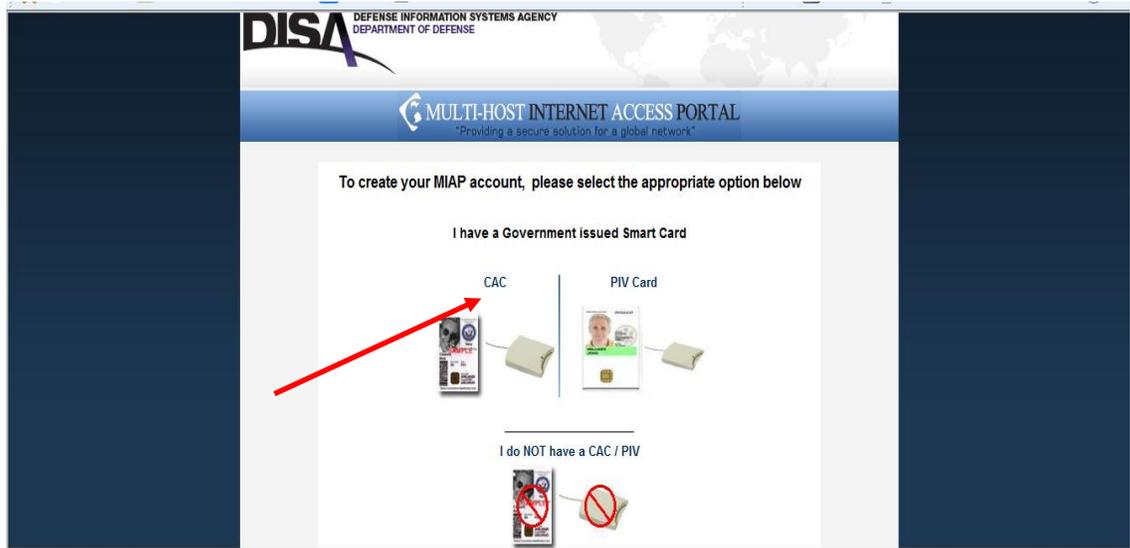


New Users will need to click on 'SIGN UP' in the "Create New Account" tab.

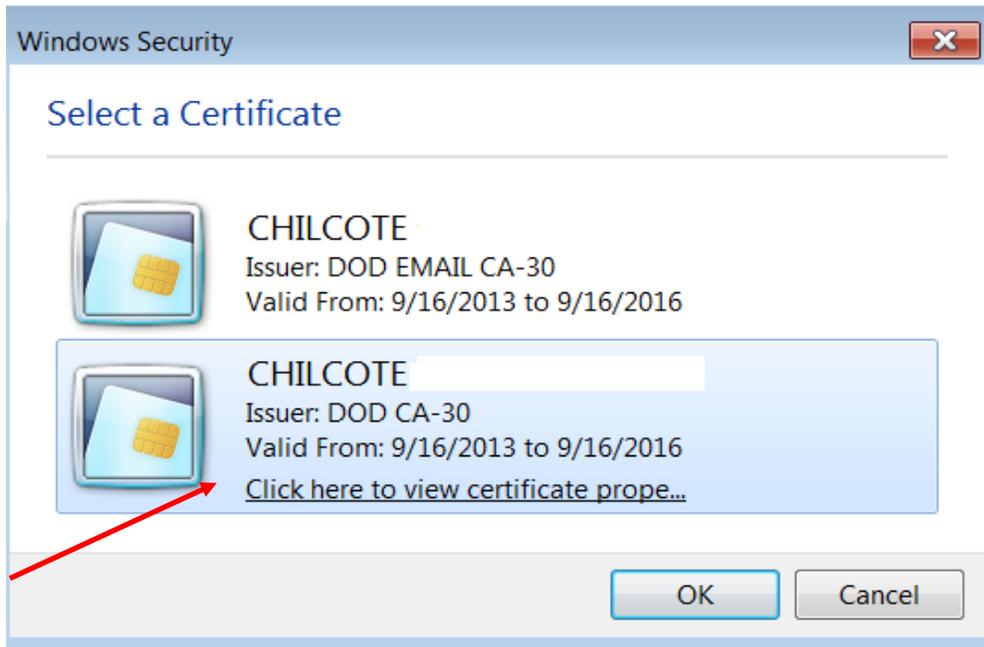


****NOTE: The screenshots shown are representative – not actual****

Below I have a Government issued Smart Card select "CAC"

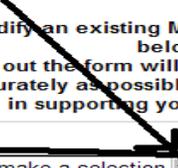


You will be prompted to choose a certificate please choose the DOD CA certificate.



Once you choose a certificate you will be presented a form to fill out to obtain a MIAP account. You must choose "Ogden" as your Community of Interest from the drop down menu. You must also enter your email address as it appears on your CAC card. Fill in all information on the form and click on submit.

To create a new account or modify an existing MIAP account please fill out all the information below.
Failure to completely fill out the form will result in you account not being created.
Please fill out the form as accurately as possible, the information being requested will aid us in supporting you in the future.

Community of Interest: 

Unsure what to select? Click the question mark:

Description: You **MUST** select your appropriate "Community" for this field. This field determines what sessions you will receive when your account is created. The fields listed in the drop down box are similar to the SWA links on the SWA homepage.

Email as it appears on your CAC:

Description: This field **MUST** contain the e-mail address that is registered with your DoD CAC card. If you put an e-mail address that differs from that of your DoD CAC card, your CAC/PKI authentication to MIAP will not work properly.

Instructions on how to obtain your e-mail address from your CAC Card
Please retype your email address:

Description: Your e-mail listed in this field must match the e-mail address entered in Field #2.

4 digit PIN:

Description: This field should contain a 4 digit PIN that will be used in resetting your account in the future. Without it you will not be able to reset your password. When logging into MIAP you must use your CAC pin.

Organization:

Description: This field should contain your DoD organization, max 30 characters. (i.e. DISA, DFAS, etc)

Commercial phone number including area code:

Description: This field is for your commercial phone number, including area code. This is a free form text field, you may enter your phone number with or without the "-."s.

DSN prefix:

Description: This field will contain your DSN prefix.

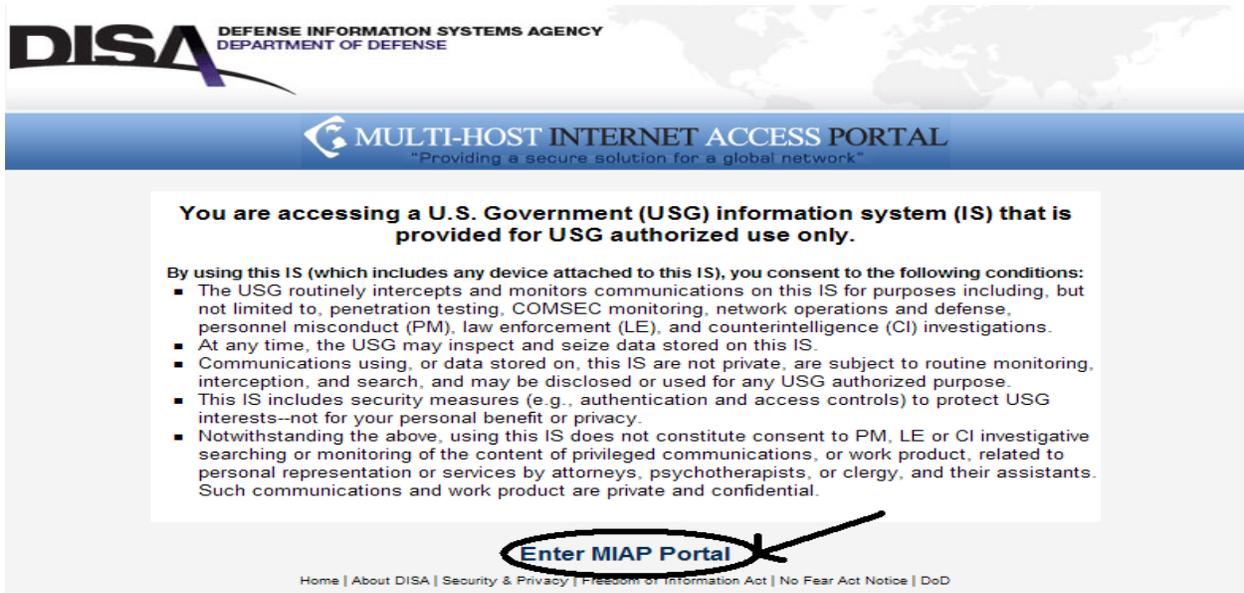
Once your account has been created you will receive a message "Your account has been created" and also an email. You may now shutdown your browser.



The following pages contain screen prints and additional step by step procedures to Logon to MIAP

From any browser go to URL <https://miap.csd.disa.mil>

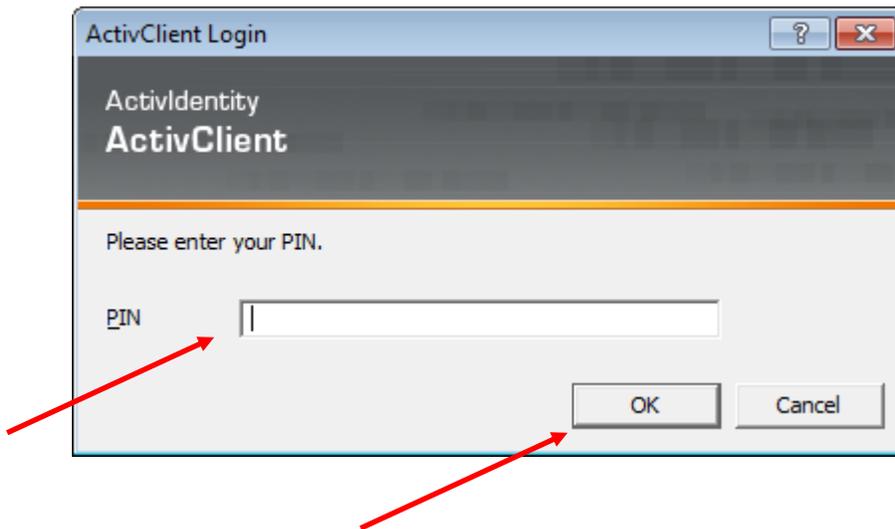
Click on ENTER MIAP PORTAL



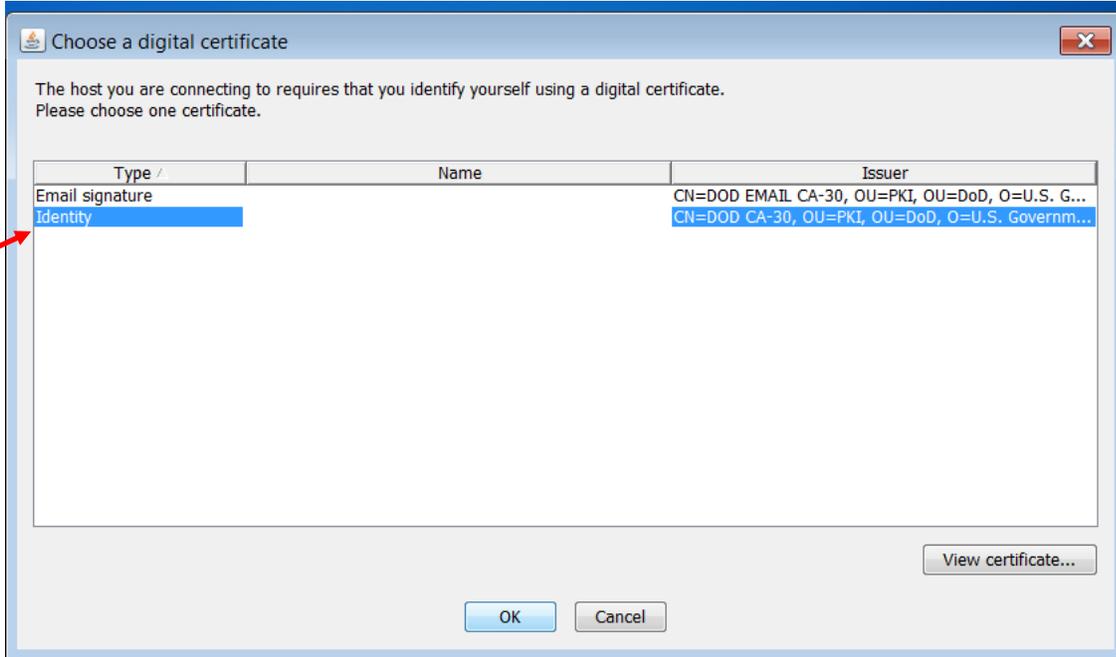
Click on the login button



Once you click on login you will start the MIAP authentication process. You may be prompted to enter your CAC pin. Once you enter your CAC pin click on "OK"

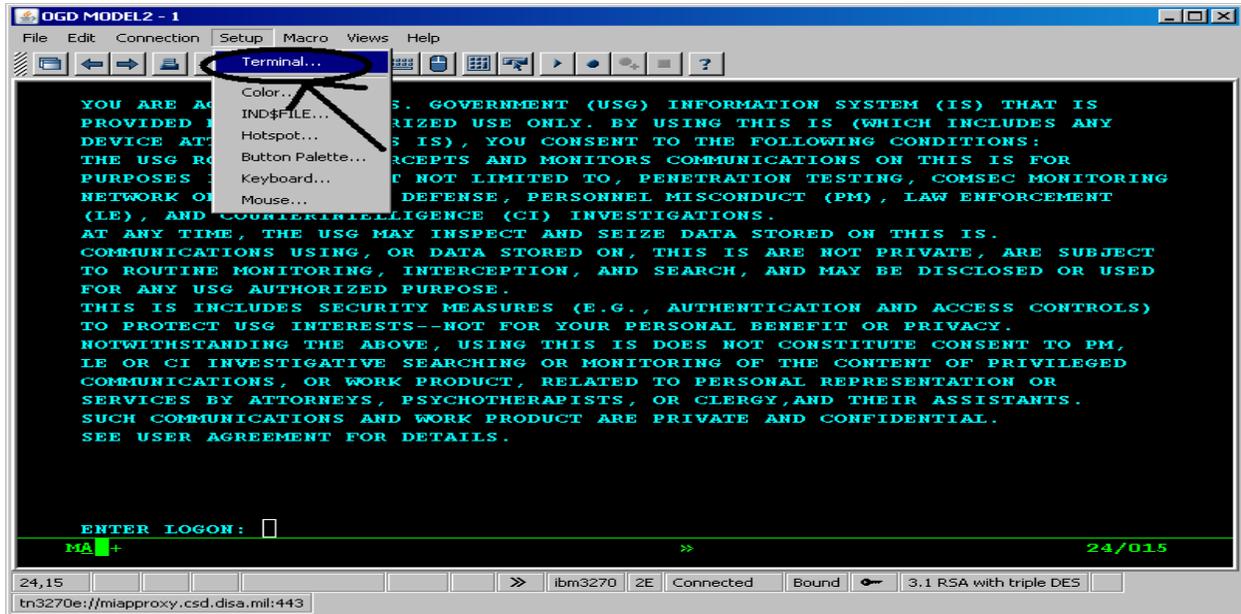


You will be prompted to “Choose a digital certificate”. Choose the DOD CA certificate.

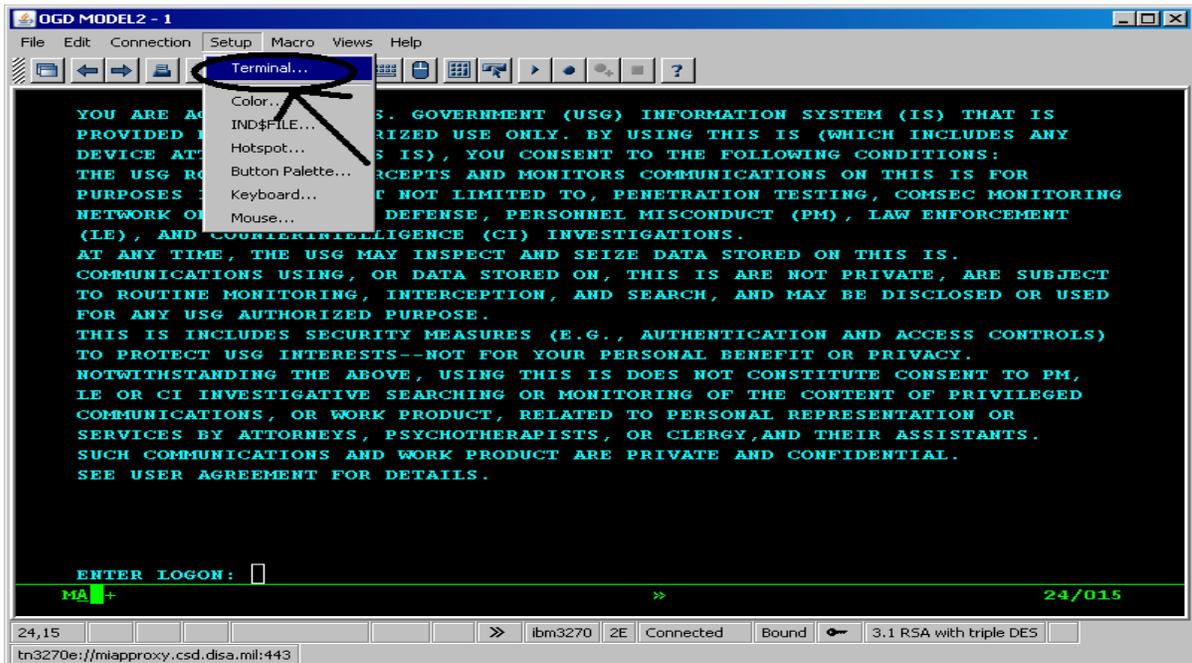


Changing the Font Size on a Terminal Session

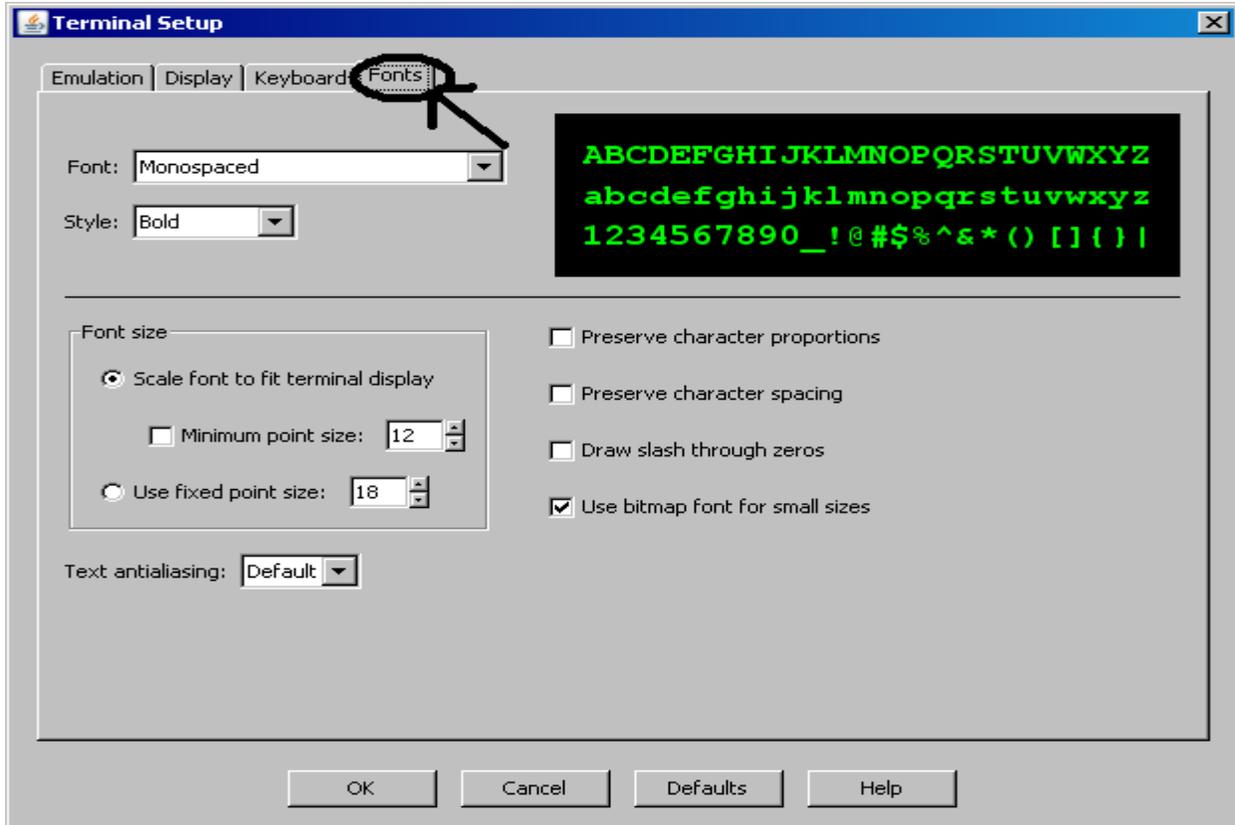
Click on Setup from the Session Toolbar



Click on Terminal

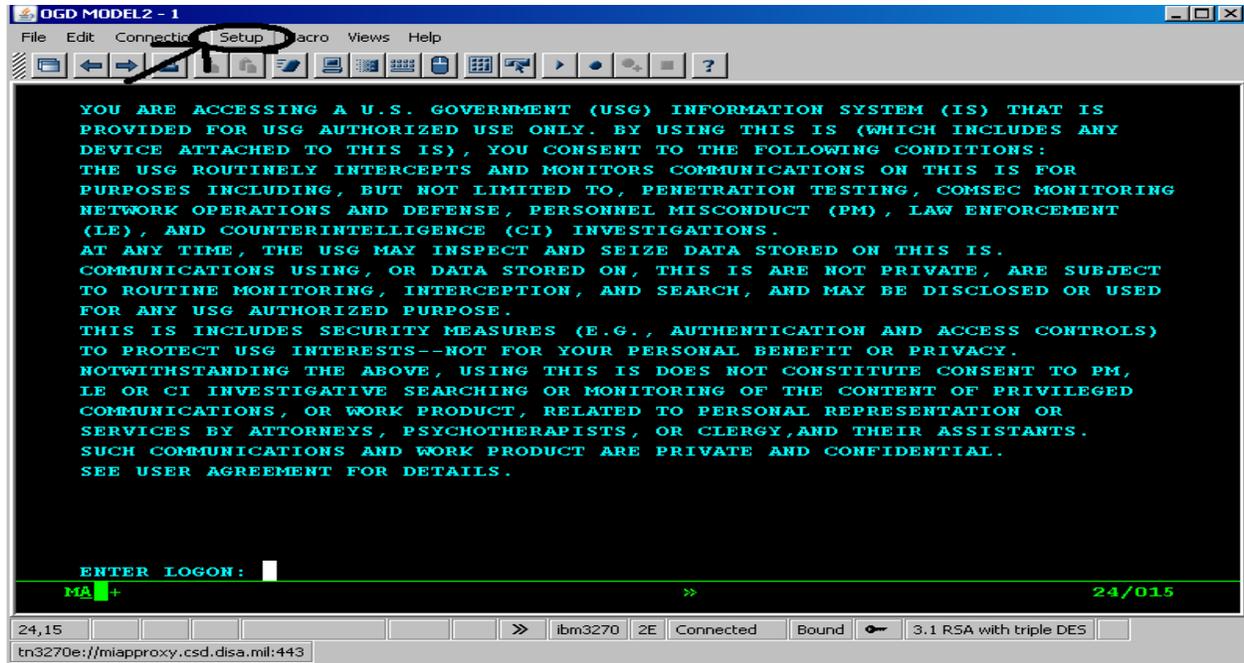


Click on the Fonts tab from the Terminal Setup. You can now change the font, style, Font size etc. The example below is how the OGD Model 2 session is currently configured. Once you have made changes click on ok

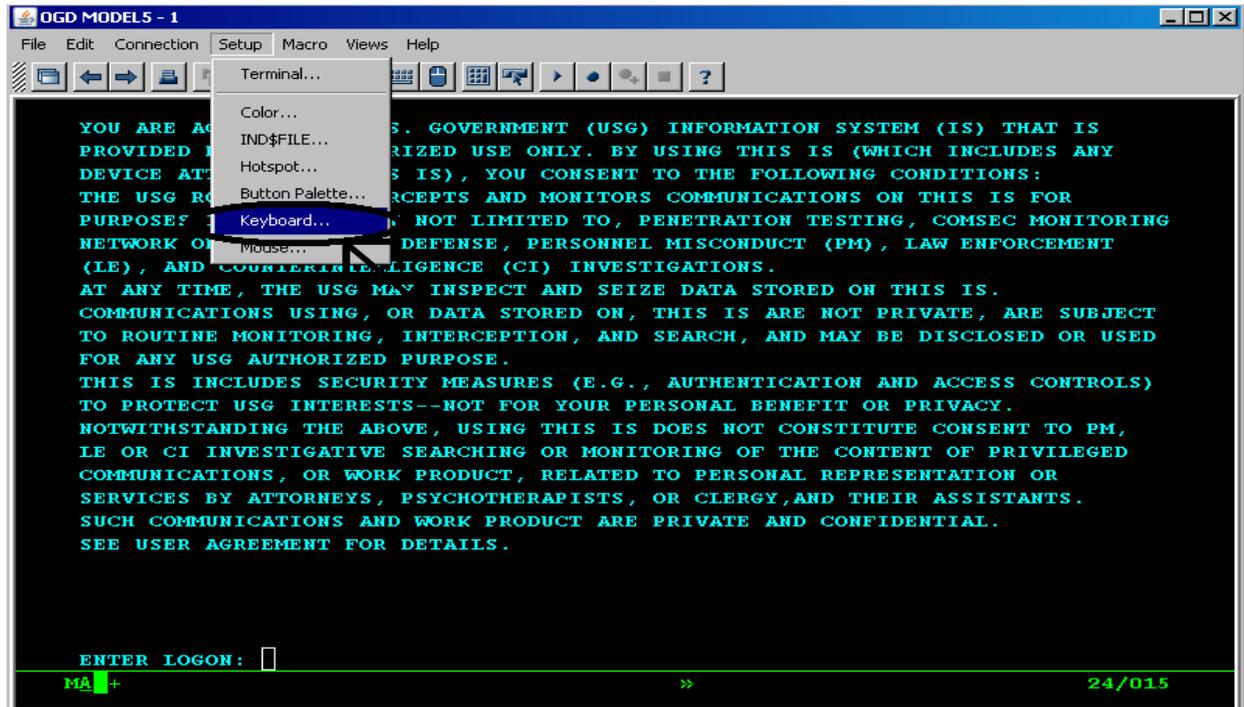


Keyboard Mapping

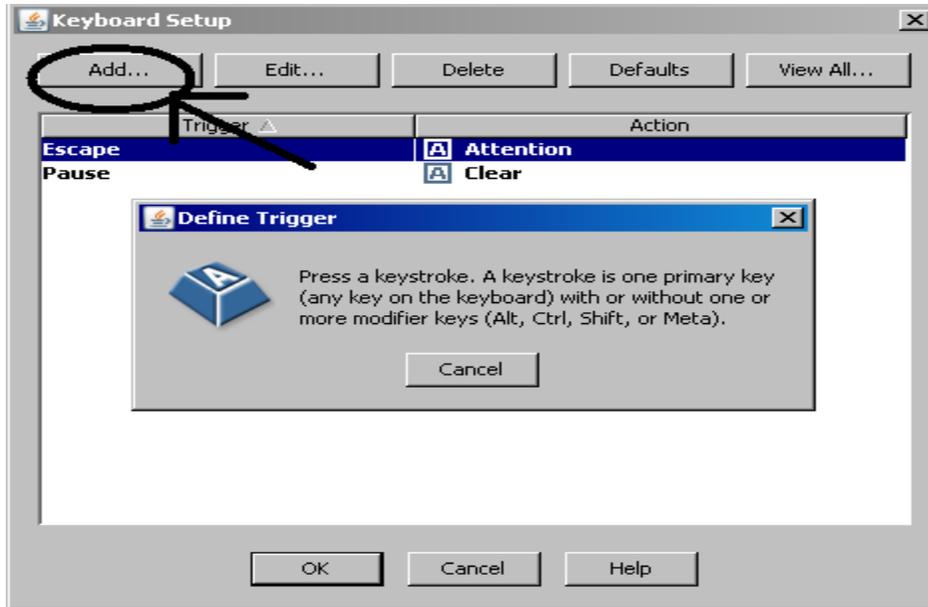
Click on Setup from the session toolbar



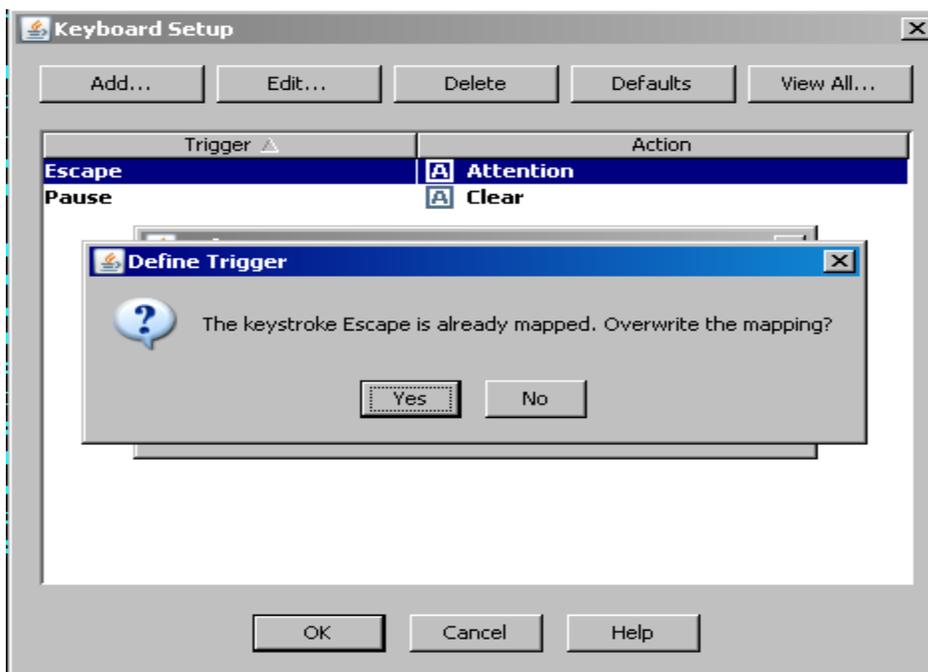
Click on Keyboard from the dropdown



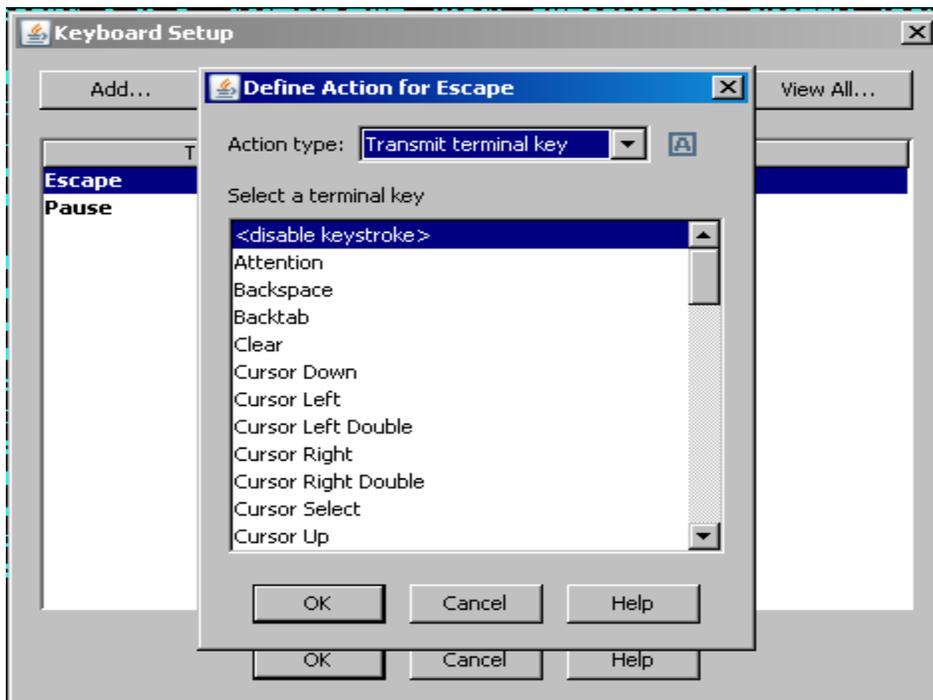
Click on add and the Define Trigger box will appear. Press the keystroke that you want to map. For example if you are remapping the “esc” key then press the “esc” key



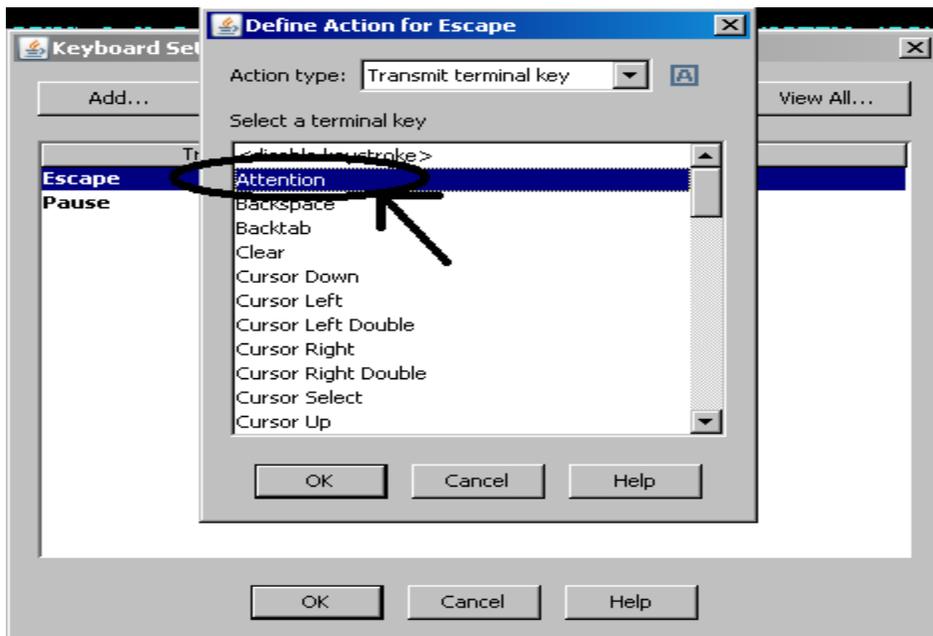
If the key is already mapped you will receive “The keystroke Escape is already mapped. Overwrite the mapping?” Click yes if you are going to overwrite the current mapping.



The Define Action box will appear. You will need to scroll down to find the action that you want the key to perform

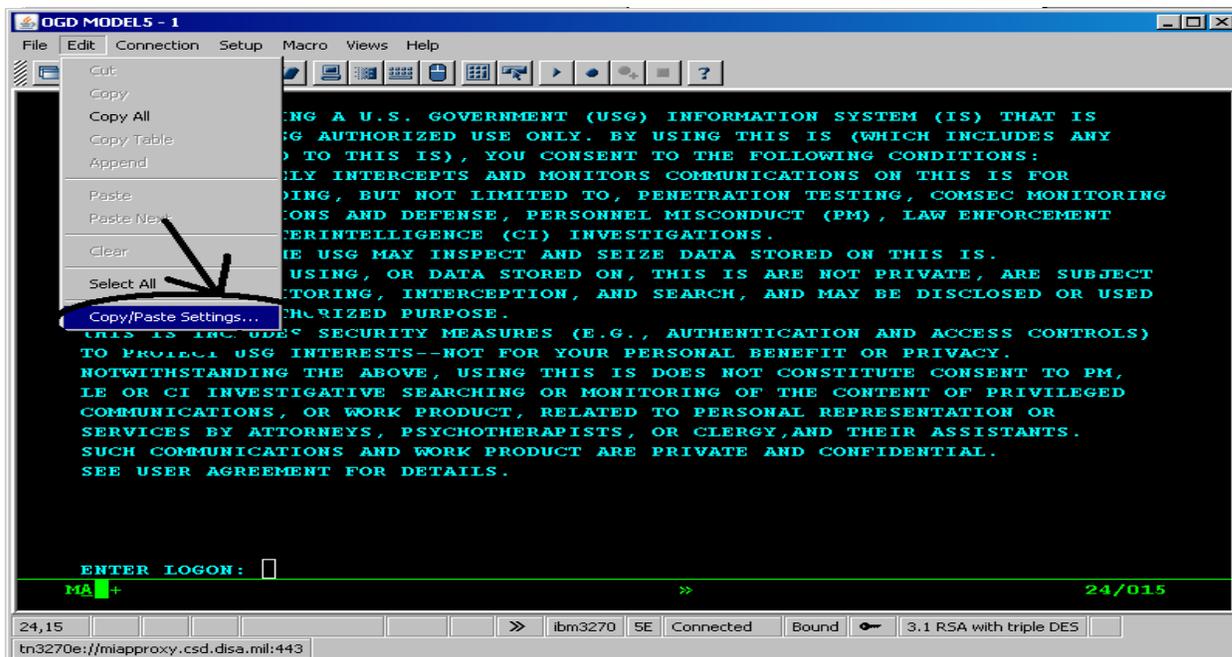


Click on the terminal key that you want to map as the action and click ok and click on ok to save the keyboard setup



Copy and Paste

Click on edit and click on Copy/Paste Settings



On the Copy/Paste Settings screen under paste check “wrap text to next line” and “wrap text to next field” click on ok

